



Re: Parent/Teacher Interviews

Tuesday 26 March Commencing at 1:10pm and finishing at 7:20pm

Wednesday 27 March 2018 Commencing at 3:30pm and finishing at about 5.20pm.

To provide more time for appointments the College will close at 12.25pm on Tuesday 26 March. Students will attend periods 1, 2, F and 3 then be dismissed to catch public transport home or be collected by parents. The school day on Wednesday 27 March will finish at the usual time of 3.05pm.

The college will once again use the internet-based booking system called School Online Booking System (SOBS), which will be available for parents to make bookings from **6.00 am 16 March** and will close **9.00 pm 25 March**. Bookings can only be made during this time.

Please access the system as follows:

- Go to the Quick Links or Latest News Section of the Como Secondary College website
- [Click on the SOBS Online Booking System link](#)
- Click on the icon Parent Access located on the left menu bar.
- Enter your email address
- Follow the prompts to book interviews for your child/ren.

Please note the following points:

- Please use your child's full name so that the teacher is aware of who the appointment is for.
- A red box indicates that the teacher is unavailable at that time.
- You can print a personalised summary of your interviews by clicking the Print Schedule button after you have saved the selected interview slots.
- You can cancel an appointment by clicking the interview slot you wish to cancel.
- If you are experiencing difficulties in locating your child's teachers and you accessed this website in 2018, please check that their year group is correct for 2019.

If you are unable to attend the Parent Evenings but would still like to speak to one or more of your child's teachers, please contact the school so our receptionists can assist you.

Leslie Carruthers
Deputy Principal
14 March 2019